

**FORM 10**  
**PROJECT PERFORMANCE/OUTCOME MEASURE**  
**DETAIL SHEET**

**Form 10 - Option 1 (Single Measure):**

**PERFORMANCE MEASURE:**

**Level:**

**Domain:**

**GOAL:**

**MEASURE:**

**DEFINITIONS:**

**Numerator:**  
**Denominator:**  
**Units:**  
***Number:***  
***Text:***

**HEALTHY PEOPLE 2030 OBJECTIVE (or other benchmark data):**

**GRANTEE DATA SOURCES:**

**SIGNIFICANCE:**

**Form 10 - Option 2 (Tiered Measure):**

**PERFORMANCE MEASURE:**

**Level:**

**Domain:**

**GOAL:**

**MEASURE:**

**DEFINITION:**

**Tier 1:**

**Tier 2- Activities/ Activity Areas:**

**Tier 3- Process Measures:**

**Tier 4- Outcome Measures:**

**BENCHMARK DATA SOURCES:**

**GRANTEE DATA SOURCES:**

**SIGNIFICANCE:**

**FORM 10**  
**DETAIL SHEET INSTRUCTIONS**  
**PROJECT PERFORMANCE MEASURE**

**Instructions:**

This form is to be used for both the required Program Performance Measures and any Project Outcome Measure the project chooses to add. The project can choose to add either a single component Performance measure, using **Option 1**, or a tiered measure, using **Option 2**. Complete each section as appropriate for the measure being described.

**Performance**

**Measure:** Enter the narrative description of the performance or outcome measure.

**Level:** Select from National, State, or Grantee the most appropriate classification for the measure being described.

**Category:** Select from Women's and Maternal Health, Perinatal Infant Health, Child Health, Children with Special Health Care Needs, Adolescent Health, Life Course/ Crosscutting, or Capacity Building the most appropriate classification for the measure being described.

**Goal:** Enter a short statement indicating what the project hopes to accomplish by tracking this measure.

**Measure:** Enter a brief statement of the measure with information sufficient to interpret the meaning of a value associated with it (e.g., *The percent of children with special health care needs age 0 to 18 whose families have adequate private and/or public insurance to pay for needed services*). The measure statement should not indicate a desired direction (e.g., an increase).

**Definition:** Describe how the value of the measure is determined from the data. If the value of the measure is yes/no or some other narrative indicator such as a stage 1/stage 2/stage 3, a clear description of what those values mean and how they are determined should be provided.

**If using Option 2:**

**Tier 1:** Use dichotomous yes/no for respondents to state whether work is being done in the program

**Tier 2:** Enter a list of related process activities related to the area of measurement that projects can select from to demonstrate what activities are being done

**Tier 3:** Enter the same list as in Tier 2, but with space for reporting of numerical value for each process activity selected (e.g. if *Technical Assistance* is selected in Tier 2, then in Tier 3, space should be provided to report number of technical assistance encounters provided)

**Tier 4 or Option 1:** Enter the following for outcome measures to be reported.

**Numerator:** If the measure is a percentage, rate, or ratio, provide a clear description of the numerator.

**Denominator:** If the measure is a percentage, rate, or ratio, provide a clear description of the denominator.

**Units:** If the measure is a percentage, rate, ratio, or scale, indicate the units in which the measure is to be expressed (e.g., 1,000, 100) on the "**Number**" line and type of measure (e.g., percentage, rate, ratio or scale) on "**Text**" line. If the measure is a narrative, indicate yes/no or stage 1, stage 2", etc. on the "**Text**" line and make no entry on the "**Number**" line.

**Healthy People**

**2030 Objective:** If the measure is related to a *Healthy People 2030* objective describe the objective and corresponding number. If it relates to another benchmark data source, please describe that and include relevant information.

**Grantee Data**

**Sources:** Enter the source(s) of the data used in determining the value of the measure and any issues concerning the methods of data collection or limitations of the data used.

**Significance:** Briefly describe why this measure is significant, especially as it relates to the Goal.

Note that the Performance Measure title and numerator and denominator data are to appear on Form 8 exactly as they appear on this Form.